



Syllabus of the academic discipline
«Introduction to public administration»

Specialty	281 «Public management and administration»
Educational program	281 «Public administration»
Educational level	second (master's) level
Discipline status	Mandatory
Language of teaching	English
Course / semester	1 course, 1 semester
Number of ECTS credits	5 credits according to the curriculum
Distribution by types of classes and hours of study	Lectures - 20 hours. Practical (seminar) - 20 hours. Independent work - 110 hours.
Final control form	Credit
Department	Department of State Administration, Public Administration and Economic Policy, Kharkiv, Ave. Nauki 9A, 1 educational building, room 402, (057) 702-18-34, website of the department: https://cafpubladm.hneu.edu.ua/
Teacher	Lola Yuliia Yuriivna, Ph.D., associate professor.
Contact information of the teacher	yuliia.lola@hneu.net
Days of classes	Lecture: according to the current class schedule Practical: according to the current class schedule
Consultations	At the department of State Administration, Public Administration and Economic Policy, according to the consultation schedule, individual
<p>The purpose of the educational discipline: to form in students of the second educational level "master" of public management and administration a modern system of knowledge about the nature and theoretical foundations of democratic decentralization of public management of society, and to develop the ability to apply modern management technologies and tools in the practice of decentralization, using modern European models and experience</p>	
<p style="text-align: center;">Prerequisites for training</p> <p><i>Introduction to public administration; communication in public administration; constitution and governance; technologies of public administration</i></p>	
<p style="text-align: center;">Content of the academic discipline</p> <p>Content module 1. Theoretical and historical foundations of public administration</p> <p>Topic 1. Theoretical aspects of public administration</p> <p>Topic 2. Effectiveness and efficiency of democratic governance</p> <p>Topic 3. Methodological principles of research in the field of public administration</p> <p>Topic 4. Models in the field of public administration</p> <p>Topic 5. Culture and ethics of public administration</p> <p>Topic 6. Conflicts and stresses in public administration</p> <p>Content module 2. Modern mechanisms of social development management</p> <p>Topic 7. Theoretical and methodological principles of social development management</p> <p>Topic 8. Theory of the state and society</p> <p>Topic 9. Socio-political processes: content and development trends</p> <p>Topic 10. Innovative development of Ukraine</p>	
<p style="text-align: center;">Material and technical (software) support of the discipline</p> <p><i>A multimedia projector and a laptop are used during lectures and defense of presentations, ZOOM</i></p>	



**Course page on the Moodle platform
(personal learning system)**

<https://pns.hneu.edu.ua/>

System of evaluation of training results

The system for evaluating the developed competencies takes into account the types of classes that involve lectures, seminars, practical classes, as well as independent work. Assessment of students' developed competencies is carried out according to a cumulative 100-point system.

The current control, which is carried out during the semester during practical (seminar) classes and independent work, is evaluated by the sum of points scored. The maximum possible number of points for the current and final control during the semester is 100, and the minimum possible number of points is 60.

Current control includes the following control measures: assignments by topic; current testing; colloquiums; presentations on topics and essay writing.

More detailed information on the evaluation and accumulation of points for the academic discipline is provided in the work plan (technological map) for the academic discipline.

Policies of educational discipline

The teaching of the academic discipline is based on the principles of academic integrity. Violations of academic integrity include: academic plagiarism, fabrication, falsification, plagiarism, deception, bribery, biased evaluation. For violation of academic integrity, students of education are subject to the following academic responsibility: repeated evaluation of the corresponding type of educational work

More detailed information on competencies, learning outcomes, learning methods, assessment forms, independent work is provided in the Work Program of the academic discipline

The syllabus was approved at the meeting of the department on March 24, 2023. Protocol No. 17