



## Syllabus of the academic discipline «Process management»

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| <b>Speciality</b>   | <i>Management</i>   |
| <b>Education program</b>  | <i>Management</i>   |
| <b>Educational qualification</b>  | <i>third (educational and scientific)</i>   |
| <b>Type of the discipline</b>   | <i>Selective</i>  |
| <b>Language of teaching</b>   | <i>English</i>  |
| <b>Academic year / Semester</b>   | <i>2<sup>d</sup> academic year, 1<sup>st</sup> Semester</i>   |
| <b>Number of credits ECTS</b>   | <i>5</i>  |
| <b>Distribution by types of classes and hours of study</b>  | <i>Lectures – 20 hours.</i>   |
|   | <i>Practical (seminars) – 20 hours.</i>   |
|   | <i>Independent training – 110 hours.</i>  |
| <b>Final assessment</b>   | <i>Pass</i>   |
| <b>Department</b>   | <i>Management and business department S. Kuznets Kharkiv National University of Economics, 61166, Kharkiv, 9a Nauki Ave., Scientific and library building, 7th floor, room 703, phone number: +38 (057) 702-01-46 (2-96), <a href="mailto:kaf_mb_hneu@ukr.net">kaf_mb_hneu@ukr.net</a> , <a href="mailto:kafmb2007@gmail.com">kafmb2007@gmail.com</a></i> |
| <b>Lecturer (s)</b>   | <i>Kotlyk Andrii Valeriiovych, PhD, Associate Professor</i>   |
| <b>Contacts of lecturer (s)</b>   | <i>Kotlyk A. V.: <a href="mailto:kotlik_a@ukr.net">kotlik_a@ukr.net</a></i>   |
| <b>Study days</b>   | <i>Lectures: <a href="#">due to timetable</a><br/>Practicals: <a href="#">due to timetable</a></i>  |
| <b>Consultations</b>  | <i>At the Management and Business department, off-line; due to timetable of consultations, personal</i>   |
| <b>The purpose of the discipline</b>  |   |
| is to provide theoretical knowledge and to form applied skills in using the principles, methods and tools of enterprise process management  |   |
| <b>Prerequisites for learning</b>   |   |
| Contemporary management theories, Philosophy of science, Methodology and organization of scientific research  |   |
| <b>Content of the academic discipline</b>   |   |
| <b>Content module 1. Theoretical aspects of process management</b>  |   |
| <b>Topic 1.</b> Formation, advantages and disadvantages of a functional approach to enterprise management   |   |
| <b>Topic 2.</b> The essence of the process approach to enterprise management  |   |
| <b>Content module 2. Tools of process management</b>  |   |
| <b>Topic 3.</b> Modeling of enterprise processes  |   |
| <b>Topic 4.</b> Control of enterprise processes   |   |
| <b>Topic 5.</b> Improving the enterprise processes  |   |
| <b>Material and technical (software) for discipline support</b>   |   |
| <i>Projector, MS Office (MS Excel, MS Word, MS Power Point), Ramus Educational, ARIS Express, Bizagi, online platform Draw.io</i>   |   |
| <b>Course page on the Moodle platform (personal training system)</b>  | <a href="https://pns.hneu.edu.ua/course/view.php?id=7156">https://pns.hneu.edu.ua/course/view.php?id=7156</a>   |
| <b>The system of the study results assessment</b>   |   |
| The system of assessment of the formed competencies takes into account the types of classes, which include lectures and practical classes as well as independent work. Assessment of the formed competencies is carried out according to the accumulative 100-point system. |   |
| Current control, which is carried out during the semester during practical classes is assessed by   |   |



the sum of points scored. The maximum possible number of points for the current and final control during the semester – 100 and the minimum possible number of points – 60.

Current control includes the following control measures: tasks by topics; presentation; current control works; final control works.

More information that is detailed is in the Working plan.

#### **Policies of the academic discipline**

*The teaching of the discipline is based on the principles of academic integrity. Violations of academic integrity include: academic plagiarism, fabrication, falsification, write-off, deception, bribery, and biased evaluation. For violation of academic integrity, students are brought to the following academic responsibility: re-assessment of the relevant type of educational work*

*More detailed information on competencies, learning outcomes, teaching methods, forms of assessment, independent training are given in the Syllabus of the academic discipline (<https://pns.hneu.edu.ua/course/view.php?id=7156>).*

Syllabus approved at the meeting of Department «30» May 2022. Protocol №16.