



## Syllabus of the academic discipline «Comprehensive training»

<b>Speciality</b>	<i>073 Management</i>
<b>Education program</b>	<i>Business administration</i>
<b>Educational qualification</b>	<i>Second (master)</i>
<b>Type of the discipline</b>	<i>Compulsory</i>
<b>Language of teaching</b>	<i>English</i>
<b>Academic year / Semester</b>	<i>2<sup>nd</sup> academic year, 3<sup>rd</sup> semester</i>
<b>Number of credits ECTS</b>	<i>3</i>
<b>Distribution by types of classes and hours of study</b>	<i>Lectures – 0 hours. Practical (seminars) – 30 hours. Laboratory – 0 hours. Independent training – 60 hours.</i>
<b>Final assessment</b>	<i>Pass</i>
<b>Department</b>	<i>Management and Business department, room 703 (library block), Web page: <a href="https://www.kmib.hneu.edu.ua">https://www.kmib.hneu.edu.ua</a></i>
<b>Lecturer (s)</b>	<i>Chmutova Iryna Mykolaivna, Doctor of Economic Sciences, Professor Pererva Ivanna Mykolayivna, PhD, Associate Professor</i>
<b>Contacts of lecturer (s)</b>	<i>Chmutova I.M. <a href="mailto:chmutova_i@ukr.net">chmutova_i@ukr.net</a> Pererva I. M.: <a href="mailto:ivanna.matsikanych@hneu.net">ivanna.matsikanych@hneu.net</a></i>
<b>Study days</b>	<i>Chmutova I.M.: <a href="#">due to timetable</a> Pererva I. M.: <a href="#">due to timetable</a></i>
<b>Consultations</b>	<i>At the Management and Business department, off-line; due to timetable of consultations, personal, PNS chat</i>

**The purpose of the discipline** is mastering the practical skills of managing business organizations.

### Structural and logical scheme of studying an academic discipline

Prerequisites for learning	Postrequisites for learning
Management of organizations	Pre-diploma practice
Critical thinking and the basics of scientific literature	Diploma thesis
Technology analysis and business planning	
Business development management technology	
Business finance management	
Risk management	
Personnel management and organizational behavior	

### Content of the academic discipline

- Topic 1. Business model of an organization**
- Topic 2. Comprehensive analysis of an organization**
- Topic 3. Problem map of the organization**
- Topic 4. Searching the methods and tools for solving organization problems**
- Topic 5. Modeling the management process of the organization**
- Topic 6. Final reporting**

#### Material and technical (software) for discipline support

*Multimedia Projector, S. Kuznets KhNUE Personal Learning Systems, ZOOM*



### **Learning forms and methods**

Assessment of the formed competencies of students is carried out according to the accumulative 100-point system.

The current control, which is carried out during the semester during practical (seminar) classes and independent work, is assessed by the sum of points scored. The goal is to check the level of preparedness of a student to perform a specific tasks.

The final control includes the semester control, which is carried out in the form of a differentiated assessment.

The maximum possible number of points for the current and final control during the semester – 100, and the minimum possible number of points – 60.

Current control includes the following control measures: presentations on topics and writing report.

*More detailed information on the system of evaluation and accumulation of points for the academic discipline is provided in the Working plan for the academic discipline.*

### **Policies of the academic discipline**

The teaching of the discipline is based on the principles of academic integrity. Violations of academic integrity include academic plagiarism, fabrication, falsification, write-off, deception, bribery, and biased evaluation. For violation of academic integrity, students are brought to the following academic responsibility: re-assessment of the relevant type of educational work

*More detailed information on competencies, learning outcomes, teaching methods, forms of assessment, independent training are given in the Syllabus of the academic discipline.*