



**Syllabus of the course
«Comprehensive training»**

Specialty	<i>073 Management</i>
Study Programme	<i>Business Administration</i>
Study cycle (Bachelor, Master, PhD)	<i>the first (Bachelor) level of higher education</i>
Course status	<i>Mandatory</i>
Language	<i>English</i>
Term	<i>fourth year, eighth semester</i>
ECTS credits	<i>3</i>
Workload	<i>Laboratory studies – 36 hours. Self-study – 54 hours.</i>
Final assessment	<i>Report</i>
Department	<i>Department of Management and Business room 703 of the library building phone: (057) 702 01 46 (add. 2-96) website: https://www.kmib.hneu.edu.ua</i>
Lecturer (s)	<i>Myronova Olga Mykolayivna, PhD, Associate Professor Kanova Oleksandra Andriivna, PhD, Associate Professor</i>
Contacts of lecturer (s)	<i>Myronova O. M.: olga.myronova@hneu.net Kanova O. A.: aleks.kanova@gmail.com</i>
Study days	<i>Lectures: due to timetable Laboratory studies: due to timetable</i>
Consultations	<i>At the Department of Management and Business, offline, according to the schedule, individual, PNS chat.</i>
The purpose of the course: <i>is mastering the practical skills of managing business organizations</i>	
Prerequisites for learning <i>Management, Management 2; Business ethics; Communications and social responsibility; Marketing, Logistics, Foundations of leadership and organizational dynamics, Analytical support of the business, Business performance evaluation, Technologies of decision making in business, Strategic management, Training-course “Soft skills”</i>	
Course content Topic 1. Business model of an organization Topic 2. Comprehensive analysis of an organization Topic 3. Problem map of the organization Topic 4. Searching the methods and tools for solving organization problems Topic 5. Modeling the management process of the organization Topic 6. Final reporting	
Material and technical (software) for discipline support <i>Multimedia Projector</i>	
Assessment system Assessment of students’ learning outcomes is carried out by the University according to the cumulative 100-point system. Current control is carried out during lectures and practical (seminar) classes and aims to assess the level of students’ readiness to perform particular tasks, and is assessed by the amount of scored points. The maximum amount during the semester – 100 points; the minimum amount required is 60 points. Current control includes the following assessment methods: report writing.	
<i>More detailed information on assessment and grading system is given in the technological card</i>	



of the course.

Course policies

Teaching of the course is based on the principles of academic integrity.

Violation of academic integrity includes academic plagiarism, fabrication, falsification, cheating, deception, bribery, and biased assessment.

Students may be brought to the following academic responsibility for breach of academic integrity: repeated assessment of the corresponding type of learning activity.

More detailed information about competencies, learning outcomes, teaching methods, assessment forms, self-study is given in the Program of the course.

Syllabus approved at the meeting of Department 03/04/2023, minutes №11.